

Application documents instructions

To apply for the INVY programme, the applicants are asked to scan and upload below mentioned documents:

Reference letters:

- Two letters of reference are required. It can be written by:
 - The representative of the non-formal or formal educational institution (e.g. your teacher).
 - People who know the applicant well (e.g. family members, friends).
 - Work supervisor, pastor of the church community.

Notes:

- The References must be signed by the responsible authority.
- If the letter of reference cannot be written in English, the English translation of the document must be provided.
- The length can be up to one page.

References should answer these questions:

- What is your relationship with the applicant and how long have you known each other?
- What are in your opinion the main reasons they are applying to participate in the INVY programme?
- What are the strengths and weaknesses of the applicant?
- Which skills/experience/ knowledge does the applicant have that can be beneficial for the project?
- What possible difficulties can you imagine they might have?

Health certificate:

- A verified Health Declaration must be included with the application or provided shortly after the applicant is accepted. The verification must be recent - within one month before submitting the certificate.
- The text of the health declaration must be in English language or the English translation of the document must be provided.
- An example of the wording of the medical certificate:

„(Name) is physically and mentally healthy, does not suffer from any contagious diseases and is physically resilient. From a medical point of view there is no objection to a long-term stay in the Czech Republic. “

- In case there are any physical or mental health problems that should be taken into consideration, it must be stated in the certificate. (It is so that we can provide you with adequate support).